

**Graveley Parish Council Meeting Minutes**  
of the Full Parish Council taken on Tuesday 15<sup>th</sup> October 2024 at Graveley Village Hall,  
High Street, Graveley, Hertfordshire, SG4 7LB at 8.00pm

<b>Council members present:</b>	Cllr J Atkinson Cllr M Griffin – Chair Cllr J Lumley
<b>In attendance:</b>	D Galvan (Clerk & RFO to the Council) Cllr S Jarvis 1 Member of the public
24/069	<b>Apologies</b> Cllr D Griffiths (NHC) & Cllr J Thorpe.
24/070	<b>Interests</b> Cllr Griffin made a declaration of interest for agenda item 24/074, with limited dispensation granted (agenda item 21/068) and so that the meeting will not become inquorate he will participate in the discussion/vote.
24/071	<b>Minutes</b> (a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 17 <sup>th</sup> September 2024 as a true and accurate record of proceedings. <b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Lumley, that these Minutes be agreed as a true and accurate record of the proceedings and to be duly signed by the Chair. Unanimously agreed.
24/072	<b>Public Issues</b> There was some discussion about using the Village Notice board again to a show future meeting agenda's along with the web site. The hedge along the school is overgrown, some other areas are overhanging and in particular some cycle ways which could be dangerous.

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24/073	<p><b>Reports from County &amp; District Councillors, Police and others</b></p> <p>Cllr Jarvis stated that the potholes on the footpath from Grinders End down to Corey’s Mill will be done in the next financial year. The 20mph speed limit for Oak Lane, Church Lane, etc., should be completed in Spring 2025. Parking around 2 &amp; 4 High Street needs to be addressed and comprehensive solution be reached. Maintenance of Footpath 17 by HCC to be confirmed.</p>
24/074	<p><b>Finance</b></p> <p>a) To authorise the payment schedule in accordance with the budget for October 2024.</p> <p><b>Resolved.</b> Proposed by Cllr Lumley. Seconded by Cllr Atkinson. October 2024 payment schedule was authorised. Unanimously approved.</p>
24/075	<p><b>Planning</b></p> <p>a) 24/02118/FP - Land To The West Of, High Street, SG4 7LE. Erection of weather shelter and dog play frame on dog walking field.</p> <p>Cllr Lumley read out the response from the GPC Planning working party and it was stated that they objected to this application.</p> <p><b>Resolved.</b> Proposed by Cllr Lumley. Seconded by Cllr Griffin. Clerk to send out response from Cllr Lumley to NH Planning Office. Unanimously agreed.</p> <p>b) To consider planning applications received during the period (Wednesday 9<sup>th</sup> October to Tuesday 15<sup>th</sup> October 2024). None.</p>
24/076	<p><b>Playground Repairs</b></p> <p>To consider quote to repair the spinning post in the playground.</p> <p>The Clerk discussed the quote received from Broadmead Leisure Ltd of £50 plus VAT to repair the spinning post. If this sum was agreed, the company would repair the post in December at the same time as the playground inspection.</p> <p><b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Atkinson. It was agreed for the cost of £50 plus VAT for the repair of the spinning post. Unanimously agreed.</p>
24/077	<p><b>Water pump on Oak Lane</b></p> <p>To consider purchasing a plaque and inscription for the historic water pump on Oak Lane.</p> <p>The Clerk suggested that a custom made plaque (10”x 8”approx.) be attached to the brick wall by the water pump. With the same wording as the Information boards in the village of ‘Communal Water pump erected circa 1880 - Graveley Village, Hertfordshire.’ From the examples given, it was agreed that a verdigris aged bronze look would be preferred. The Clerk estimated such a plaque would cost in the region of approximately £300. It was agreed that the Clerk obtain two quotes and present this at the December meeting.</p> <p><b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Atkinson. It was</p>

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	agreed for the Clerk to obtain two quotes for a custom made plaque to present at December's meeting. Unanimously agreed.
24/78	<p><b>Quote for painting the 9 bollards on the grass verges around Pondsides.</b></p> <p>The Clerk has obtained a quote of £100 to paint the 9 bollards in the same green as the village benches. If the Parish Council agreed, this work would be carried out at the same time as the bench at the School was due to be painted.</p> <p><b>Resolved.</b> Proposed by Cllr Atkinson. Seconded by Cllr Lumley. For the Clerk to go ahead and arrange this work to be done at the cost of £100. Unanimously agreed.</p>
24/079	<p><b>Clerks report</b> – Information only. Correspondence received and outstanding action points.</p> <ul style="list-style-type: none"> <li>• Monies received from NHC – 2<sup>nd</sup> portion of the precept received. £5328.00.</li> <li>• <b>1a High Street</b> – Response from NHC, they have been in discussions with HCC to understand whether any Notices were served on the land, and the current position. They have also been in contact with the owner of the vehicle storage/sales and served a Planning Contravention Notice. Once they have all the information, they will come back to the Clerk.</li> <li>• <b>Skip Storage at Barking Mad area</b> – Response from NHC, they have served an Enforcement Notice on the site; however, they understand that an appeal will be submitted against the Enforcement Notice or planning decision. They have not received one to date and cannot see an appeal recorded so far. The Notice takes effect on 14<sup>th</sup> October 2024, but will be suspended if the Planning Inspectorate receive a valid appeal before then. However, if no appeal is received, the Notice requires the land to be cleared by 14<sup>th</sup> January 2025. An update to be sent to the Clerk next week, when the officer dealing with this matter returns from annual leave.</li> <li>• <b>Refuse Bin outside Village Hall</b> The Clerk has received an email that the bin is unsteady and a suggestion that the position of the bin has moved. (The GPC confirm that the bin has been in that location for over 8 years). The Clerk has had a look at this and has been in touch with the Chair of the Village Hall to ask if they can level off the plinth that the bin is sitting on to secure it again. The Clerk has also asked NHC to lock the bin on emptying it.</li> <li>• <b>Problems with cars - Highways Depot and 1A High St</b> The Clerk was copied into an email sent to Cllr Jarvis and Cllr Griffiths (NHC) Regarding Highways Contractors who are having trouble getting</li> </ul>

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	<p>his lorry into the depot to load and unload materials for Highways. It is thought that the cars from 1a High Street are parking there, but blocking the entrance. Traffic cones have been put there, but have been moved away.</p> <ul style="list-style-type: none"> <li>• <b>Skips travelling through the village</b> The Clerk was copied into an email regarding skips from the Skip Hire company continuing to drive through the High Street, despite it being a NHC condition of the planning application. The Clerk has replied that she has not received any recent complaints, but when she had seen one driving through the village, she took down the vehicle registration, the time of the travel and reported it directly to the Skip Hire company. They are well aware of the condition and so are the drivers, so this should not be happening. She advised that if you see this still happening, please report it.</li> </ul>
24/080	<p><b>Items for consideration at next meeting</b> To suggest agenda items for the next Parish Council meeting.</p> <ul style="list-style-type: none"> <li>• Due to holidays/absences the next Parish Council meeting is to be held on Tuesday 17<sup>th</sup> December 2024.</li> <li>• 2025/2026 Budget to be presented to the GPC by the Clerk/RFO.</li> </ul>
	Meeting closed at 8.34pm

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